

# Parish Liaison Meeting

**Date: Wednesday, 24th October, 2018**

**Time: 6.30 pm**

**Venue: Community Space, Keynsham - Market Walk,  
Keynsham**

**The Chairperson and Clerk of each Parish and Town Council in Bath & North East Somerset and the Chairpersons of Parish Meetings**

**Chair of the Meeting:** Councillor Karen Walker

**Group Leaders:** Councillor Robin Moss and Councillor Dine Romero

**Group Spokespersons:** Councillor Sarah Bevan and Councillor Lin Patterson

**Cabinet Members:** Councillor Tim Warren (Leader of the Council and Conservative Group Leader), Councillor Charles Gerrish (Cabinet Member for Finance and Efficiency, Conservative Deputy Group Leader North East Somerset), Councillor Bob Goodman (Cabinet Member for Development and Neighbourhoods), Councillor Paul May (Cabinet member for Children and Young People), Councillor Paul Myers (Cabinet Member for Economic and Community Regeneration), Councillor Vic Pritchard (Cabinet Member for Adult Care, Health and Wellbeing), Councillor Mark Shelford (Cabinet Member for Transport and Environment, Conservative Deputy Group Leader Bath) and Councillor Karen Warrington (Cabinet Member for Transformation and Customer Services)

**ALCA Representatives:**

Chief Executive and other appropriate officers  
Press and Public



## NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are available for inspection at the **Public Access points:-** Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

### 3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

The Council will broadcast the images and sound live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast) The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

### 4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. They may also ask a question to which a written answer will be given. **Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.** Further details of the scheme:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

### 5. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

**Sean O'Neill**

**Democratic Services**

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Telephone: 01225 395090

Web-site - <http://www.bathnes.gov.uk>

E-mail: [Democratic\\_Services@bathnes.gov.uk](mailto:Democratic_Services@bathnes.gov.uk)

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**at 6.30 pm in the Community Space, Keynsham - Market Walk, Keynsham**

**A G E N D A**

**OPPORTUNITY FOR PRE-MEETING DISCUSSION WITH COUNCILLOR PAUL MYERS – 1 HOUR**

**Councillor Paul Myers, Cabinet Member for Economic and Community Regeneration, will be available from 5.30pm to discuss any issues that parish representatives wish to raise with him before the meeting.**

1. WELCOME AND INTRODUCTIONS (2 MINS)

2. EMERGENCY EVACUATION PROCEDURE (2 MINS)

*The Chair will draw attention to the emergency evacuation procedure as follows:*

*If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to one of the named assembly points. The designated exits are sign-posted. Arrangements are in place for the safe evacuation of disabled people. The assembly points are: the front and rear of Riverside, Temple Street.*

3. APOLOGIES FOR ABSENCE (2 MINS)

4. URGENT BUSINESS AS AGREED BY THE CHAIR (2 MINS)

The Chair will announce any items of urgent business accepted since the agenda was prepared

5. MINUTES OF PREVIOUS MEETING: 30 MAY 2018 (Pages 7 - 34) (2 MINS)

6. UPDATE FROM GIIGACLEAR ON FULL FIBRE ROLLOUT AND FUTURE PARISH LIAISON (15 MINS)

Jo Scarrott, Gigaclear, to present.

7. UPDATE FROM THE LEADER OF BATH AND NORTH EAST SOMERSET COUNCIL, COUNCILLOR TIM WARREN (10 MINS)

To include:

- WECA rural transport issues and bus franchising – *requested by Timsbury PC*

8. UPDATE FROM CABINET MEMBERS - COUNCILLOR MARK (10 MINS)  
SHELFORD/COUNCILLOR PAUL MAY

Update on changes to school transport – *requested by Peasedown PC*

9. UPDATE FROM CABINET MEMBER FOR ECONOMIC AND (35 MINS)  
COMMUNITY REGENERATION, COUNCILLOR PAUL MYERS (Pages  
35 - 36)

To include:

- Community Infrastructure Levy (CIL)
- Parish Sweeper Scheme update (attached core offer)
- Grass cutting and verge maintenance – requested by Westfield and Ubley PCs
- Council website redesign
- Tourism – Visit Bath and Visit Somerset
- Future Bright
- Update on Community Empowerment Fund
- Parish Charter update
- Consultation Engagement

10. UPDATE ON AIR QUALITY AND CLEAN AIR ZONE FOR BATH (15 MINS)

Cathryn Brown, Environmental Services, to give presentation.

11. UPDATE ON PURDAH RULES AND ELECTION COSTS (20 MINS)

Briefing by Maria Lucas, Director of Legal and Democratic Services

12. DATES OF FUTURE MEETINGS (5 MINS)

Parish Liaison Meetings are scheduled for:

6 March 2019

The Committee Administrator for this meeting is Sean O'Neill who can be contacted on 01225 395090.